



# Bond Planning Schedule

## Okemos Public Schools



1. FACILITIES ASSESSMENT	2. EXPLORE OPTIONS	3. IDENTIFY THE RIGHT PROJECT	4. ENGAGE THE VOTERS
May - June 2018	May - August	August - December	January - May 2019

### Qualified Progress Timeline

### Process Steps:

### Community at Large

### Outputs:

	Data Collection: Physical Facilities & Building Utilization Assessment	Explore Program Improvements	Review Roles, Expectations, Vision and Data, Building Tours	Evaluate, Prioritize Design Options	Refine Options	Evaluate, Prioritize Refined Options	Develop Final Options	Approve the Right Project	Treasury Process	Bond Application Approvals	Bond Campaign	Election Day May 7th, 2019
<b>Process Steps:</b>	<ul style="list-style-type: none"> <li>Prepare list of cyclical renewal and replacement items for each facility</li> <li>Develop associated cost estimates</li> <li>Develop a 'Facilities Condition Index' (FCI) on each facility</li> <li>Prioritize 'deferred maintenance' needs</li> <li>Analyze building utilization               <ul style="list-style-type: none"> <li>State approved enrollment projections</li> <li>Review current use in each facility</li> <li>Analyze grade level configurations</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Build on/validate District Long-range planning study</li> <li>Kingscott interview Central Administrators and individual building leadership</li> <li>Explore solutions to align current facilities with future use</li> <li><b>Meetings 1&amp;2 - May</b> <ul style="list-style-type: none"> <li>Review district vision, goals, and expectations with Superintendent</li> <li>Share district Long-Range Study, Facilities Assessment and building utilization</li> </ul> </li> <li>Tour district facilities</li> </ul>	<ul style="list-style-type: none"> <li><b>Week of August 27</b> - Kingscott, Clark, and OPS to share options and budgets - share options at Community conversation</li> <li><b>Meeting 3 - Week of September 10</b> <ul style="list-style-type: none"> <li>Present and discuss bond options to committee; adjust based on recommendations</li> </ul> </li> <li><b>Meeting 4 - Week of October 1</b> <ul style="list-style-type: none"> <li>Finalized options, pick one to present to Board of Education</li> </ul> </li> <li><b>November 26</b> - Present Bond Option(s) to Board of Education</li> <li><b>December 10</b> - Board approval of Bond Option</li> </ul>	<ul style="list-style-type: none"> <li><b>January 2, 2019</b> - Complete Treasury PQ Application</li> <li><b>Week of January 7</b> - Meet Department of Treasury</li> <li>Treasury approval</li> <li><b>Monday, February 11</b> - Board adopt resolution calling the election</li> <li><b>Tuesday, February 12 (no later than 4:00pm)</b> - Forward to Election Coordinator</li> <li>Establish Campaign Committees and approach</li> </ul>								
<b>Community at Large</b>	<ul style="list-style-type: none"> <li>Share data via website  <i>Continuous updates during process</i></li> </ul>	<ul style="list-style-type: none"> <li>Community invitation to tour facilities</li> <li>Community survey</li> </ul>	<ul style="list-style-type: none"> <li>Community conversation - review options</li> </ul>	<ul style="list-style-type: none"> <li>Relationship campaign with community</li> </ul>								
<b>Outputs:</b>	<ul style="list-style-type: none"> <li>Comprehensive Facilities Assessment Report:               <ul style="list-style-type: none"> <li>Understanding of existing facility conditions and building utilization</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Common understanding of District Facility Needs</li> <li>Develop options to align current facilities with future use</li> </ul>	<ul style="list-style-type: none"> <li>Shared vision for the future including:               <ul style="list-style-type: none"> <li>Prioritized list of facilities Needs &amp; Wants</li> <li>Curricular / Educational direction</li> <li>Technology direction</li> </ul> </li> <li>Concept options</li> <li>Funding scenarios</li> <li>Potential bond scenarios</li> <li>Master Plan for facility improvements</li> <li>Community Committee recommendation to the Board of Education</li> </ul>	<ul style="list-style-type: none"> <li>Approved Bond Application</li> <li>Ballot language defined</li> <li>Community support</li> <li>Successful election</li> </ul>								