

INSTRUCTION**Dual Enrollment in High School and Post-Secondary Courses**

In accordance with the state-mandated dual enrollment program, eligible Okemos High School students may be dually enrolled in both high school and post-secondary courses or programs.

Dual enrollment applies only during the academic school year, only to academic courses not offered at Okemos High School, and only when all of the conditions outlined in the Okemos High School Parent-Student Handbook are met.

Okemos Public Schools shall be responsible for the lesser of: (a) the actual cost of tuition, mandatory course fees, material fees, and registration fees associated with the dual enrollment or (b) the state portion of the student's foundation allowance, adjusted to the proportion of the school year the student attends the post-secondary institution.

A student will be responsible for the cost of tuition if the student drops a course in which he/she registered, for which he/she was approved to register for dual enrollment.

The superintendent or designee may approve a student's request for dual enrollment in a course that is offered at Okemos High School based on its determination of whether a scheduling conflict exists that is beyond the student's control.

References:

M.C.L. 388:5111-5124; Post Secondary Enrollment Options Act
(Public Act 160 of 1994)

M.C.L. 388:513: Public Act 180 of 2005

See Also: Board Policy 6156: Graduation Requirements

POLICY

Adopted: 10-12-81

Amended: 12-13-10

Reviewed:

I: STATE MANDATED DUAL ENROLLMENT PROGRAM

The Postsecondary Enrollment Options Act directs school districts to assist students who are in the dual enrollment program in paying tuition and fees for courses at Michigan public or private colleges or universities. The dual enrollment program applies only during the academic school year), if all of the following conditions are met:

1. The student has earned a Michigan Merit Examination (MME) endorsement in the content areas in which he/she intends to dually enroll, if such an endorsement is available. The student is eligible to take courses in subjects for which there are no endorsements such as computer science, vocational education, world language courses not offered by the school, and fine arts programs, as permitted by the district.
2. Public Act 594 of 2004, part of legislation that created the MME, requires the Michigan Department of Education to set the passing scores on the readiness exams that are used to determine eligibility for dual enrollment: the MME, the PSAT, The ACT PLAN and the ACT. The MME legislation indicates that the Superintendent of Public Instruction is to determine qualifying scores for each subject area component of a readiness assessment that indicates readiness to enroll in a postsecondary course in that subject under this act.

For sophomore and junior students who wish to take advantage of dual enrollment but do not have MME scores (since the MME is not taken until the spring of the junior year), the Office of Educational Assessment and Accountability (OEAA) has established passing scores on three other examinations, the ACT, the ACT PLAN assessment and the College Board PSAT assessment. Students seeking dual enrollment in the sophomore year will need a qualifying ACT score, since they will not have had the opportunity to take the ACT Plan or PSAT. The ACT Plan, PSAT and ACT can be used by juniors to qualify for dual enrollment. Once juniors participate in the MME in the spring of their junior year, their MME scores will be used for dual enrollment decisions.

The passing scores on the readiness assessments are shown below:

Assessment	Test Section	Content Area	Minimum Dual enrollment Qualifying Score
PSAT	Critical Reading	Reading	44
	Writing Skills	Writing	49
	Mathematics	Mathematics	45
PLAN	Mathematics	Mathematics	18
	Reading	Reading	17
	Science	Science	19
	English	English	21
ACT	Mathematics	Mathematics	18
	Reading	Reading	17
	Science	Science	19
	English	English	21
MME	Reading, Writing, Mathematics, Science, and Social Studies	Reading, Writing, Mathematics, Science, and Social Students	1100 each

2. (continued)
Okemos Public Schools will not fund a student’s dual enrollment until Okemos High School is in receipt of the qualifying scores.
3. The student is enrolled at Okemos High School in at least one high school class. The student’s high school schedule is shortened in proportion to the number of college classes in which the student is dually enrolled.
4. The college course(s) is an academic course not offered at OHS. An exception to this could occur if the Board of Education determines that a scheduling conflict exists which is beyond the student’s control.
5. The college course is not a hobby, craft, recreation or physical education course and is not a course in the subject areas of theology, divinity, or religious education.

School districts are required to pay the lesser of: (a) the actual charge for tuition, mandatory course fees, materials fees and registration fees; or (b) the state portion of the student’s foundation allowance, adjusted to the proportion of the school year the student attends the post-secondary institution.

If a student meets all of the above conditions, is approved to register at the post-secondary institution, registers for a course and then later decides to drop the course, the student will be responsible for the tuition.

After Okemos Public Schools pays their portion of the dual enrollment fee, be aware that the family’s financial obligation to the post-secondary institution might be considerable. Therefore, parents are advised to consult with the post-secondary institution for the actual cost before making a final decision concerning dual enrollment.

II: PROCESS FOR STATE MANDATED DUAL ENROLLMENT PROGRAM

1. Student consults with counselor.
2. Counselor consults the State Mandated Dual Enrollment Application Form.
3. Counselor determines whether or not the student qualifies for state mandated dual enrollment status.
4. Counselor provides the State Mandated Dual Enrollment Application Packet. The student must follow the directions on the packet specific to Michigan State University or Lansing Community College. Completed packets must be signed by the parent and returned to the counselor.

5. Counselor forwards the completed Application Form and the Verification of Eligibility Letter to the principal.
6. Principal signs the Verification of Eligibility Letter, and sends a copy of both the Application Form and the Verification of Eligibility Letter to the parent, the OPS director of finance, the student's counselor, and the OHS registrar.
7. Parents will be responsible for tuition and fee payment to the post-secondary institution, minus the amount the law requires the school district to pay. In the event that a student enrolls in a course taught in a post secondary institution according to the state mandated dual enrollment program and the student subsequently withdraws from the course, the student and a parent/guardian will be responsible for reimbursing the school district for any payments made by the school district to the postsecondary institution.

Regulations: 12-13-10